



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, SEPTEMBER 15, 2015
7:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



A. ROUTINE MATTERS

1. Opening Prayer – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of June 9, 2015 A5

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Director of Education and Senior Staff Introduction to the 2015-2016 School Year C1
2. The Provisions of Special Education Programs and Services – Special Education Plan C2
3. Ombudsman Ontario – Complaints About School Boards -
4. Monthly Updates
4.1 Capital Projects Update C4.1
4.2 Student Senate Update -
4.3 Senior Staff Good News Update -

D. INFORMATION

1. Trustee Information
1.1 Spotlight on Niagara Catholic – June 2015 D1.1
1.2 Calendar of Events – September 2015 D1.2
1.3 Director's Letter to Students and Parents – September 2015 D1.3
1.4 Niagara Foundation for Catholic Education Golf Tournament – September 16, 2015 D1.4
1.5 Niagara Festival Grape Grande Parade – September 26, 2015 -
1.6 OCSTA - 2015 Fall Regional Meetings - Information & Registration D1.6
1.7 Federal Election Administrative Procedures – October 19th, 2015 D1.7
1.8 OCSTA - April 28 –30, 2016 AGM & Conference D1.8
1.9 CCSTA - June 9-11, 2016 AGM & Conference D1.9

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action -

F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF JUNE 9, 2015**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 9, 2015, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 9, 2015

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, DATE in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee O'Leary

2. Roll Call

Vice-Chair Sicoli noted that Trustee Burtnik, Trustee Fera and Trustee Nieuwesteeg were excused from attending the Committee of the Whole Meeting of June 9, 2015.

| Trustee | Present | Present Electronically | Absent | Excused |
|-------------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik | | | | ✓ |
| Maurice Charbonneau | | ✓ | | |
| Frank Fera | | | | ✓ |
| Fr. Paul MacNeil | ✓ | | | |
| Ed Nieuwesteeg | | | | ✓ |
| Ted O'Leary | ✓ | | | |
| Dino Sicoli | ✓ | | | |
| Pat Vernal | ✓ | | | |
| Student Trustees | | | | |
| Jessica Di Pasquale | ✓ | | | |
| Chloe Demizio | ✓ | | | |
| Student Trustees Elect | | | | |
| Michaela Bodis | ✓ | | | |
| Aidan Harold | ✓ | | | |

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Chair MacNeil

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 9, 2015, as presented.

CARRIED

4. Declaration of Conflict of Interest

Declaration of Conflict of Interest was declared by Trustees O'Leary with Item F5 of the In Camera Agenda. He left the meeting during discussion of this item.

5. Approval of Minutes of the Committee of the Whole Meeting of May 12, 2015

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 12, 2015, as presented.

CARRIED

B. PRESENTATIONS

1. Canadian National Medalists

Ted Farrell, Superintendent of Education presented background information on the Niagara Regional and Canada Wide Science Fair and introduced Grade 7 student Bethany Pörtl who won a Bronze medal at the Canada Wide Science Fair.

Bethany provided a brief presentation about her Canada Science Fair and trip to New Brunswick.

Chair MacNeil thanked Bethany, her family and teachers for all their dedication.

Bethany was presented with an "Excellence in Academics" pin in recognition of her victories.

Mark Lefebvre, Superintendent of Education welcomed Ivana Galante, K to 12 Consultant: business/Technological Education/Specialist High Skills Major. Ms. Galante presented background information on the Skills Canada National Competition and acknowledged Sergio Borghesi, teacher-coach for Mechanical CADD, Notre Dame College School and Paul Cianflone, teacher, Saint Michael Catholic High School.

Ms. Galante introduced Gold medal winner Alex Powell of Saint Michael Catholic High School and Bronze medal winner.

Mr. Borghesi introduced Alex DiPaola of Notre Dame College School. Both students provided a brief presentation.

Bethany, Alex Powell and Alex DiPaola were presented with an “Excellence in Academics” pin in recognition of their national academic achievements.

2. Student Trustees and Co-Chairs – Student Senate 2015-2016 Introductions

John Crocco, Director of Education introduced Michaela Bodis of Lakeshore Catholic High School and Aidan Harold of Notre Dame College Schools, provided a background report and welcomed them as Niagara Catholic District School Board’s 2015-2016 Student Trustees.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of May 26, 2015

Moved by Trustee Vernal

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 26, 2015, as presented.

CARRIED

1.2 Approval of Policies

Policy Committee presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.2.1 Progressive Student Discipline – Safe Schools Policy (302.6.9)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Progressive Student Discipline – Safe Schools Policy (302.6.9), as presented.

CARRIED

1.2.2 Admission of Elementary & Secondary Students Policy (301.1)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Admission of Elementary & Secondary Students Policy (301.1), as presented.

CARRIED

1.2.3 Safe Physical Intervention with Students Policy (301.8)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Safe Physical Intervention with Students Policy (301.8), as presented.

CARRIED

1.2.4 Equity and Inclusive Education Policy (100.10)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Equity and Inclusive Education Policy (100.10), as presented.

CARRIED

1.2.5 Purchasing/Supply Chain Management Policy (600.1)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Purchasing/Supply Chain Management Policy (600.1), as presented.

CARRIED

1.2.6 Retirement & Service Recognition Celebration Policy (201.2)

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Retirement & Service Recognition Celebration Policy (201.2), as presented.

CARRIED

1.3 Policy and Guideline Review 2014-2015 Schedule

Direct Crocco expressed his appreciation to Senior Staff, Policy Committee Members and all Trustees for their contribution to the review and revision of policies.

Director Crocco summarized the Policy and Guideline Review 2014-2015 Schedule for the information of Trustees.

2. Summer Learning Program

Frank Iannantuono, Superintendent of Education presented the Summer Learning Program for information.

Superintendent Iannantuono answered questions of Trustees

3. Larking Estate Admission Awards

Superintendent Lefebvre presented the report and recommendation on the Larkin Estate Admission Awards and noted an amendment to the recommendation.

Superintendent Lefebvre distributed a revised Appendix A & B to be included with the report.

Moved by Trustee Chair MacNeil

THAT the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of payment of \$2,075.00 for Larkin Estate Admission Awards in total for all eligible students, as presented.

CARRIED

4. Educational Development Charges Update

Scott Whitwell, Controller of Facilities Services provided a verbal update on the Educational Development Charges.

Controller Whitwell answered questions of Trustees

5. Capital Projects Submission 2015

Controller Whitwell presented the report on the Capital Priorities Submission 2015.

Controller Whitwell answered questions of Trustees

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Capital Priorities Submission 2015 for Our Lady of Fatima (G), St. Christopher, St. Theresa, and St. Michael Catholic Elementary Schools to the Ministry of Education, as presented.

CARRIED

6. Research Collaborations in the Niagara Catholic District School Board 2014-2015

Lee Ann Forsyth-Sells, Superintendent of Education presented the report on Research Collaborations in the Niagara Catholic District School board 2014-2015 for information.

7. June 2015 Committee of the Whole System Priorities and Budget 2015-2016 – Update

Director Crocco and Senior Administrative Council provided a verbal update on the June 2015 Committee of the Whole System Priorities and Budget 2015-2016.

Director Crocco and Senior Administrative Council answered questions of Trustees.

8. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2015

Superintendent Lefebvre presented the report on Extended Overnight Field Trip/Excursion/Exchange for information.

9. Staff Development Department Professional Development Opportunities - 2015

Superintendent Iannantuono presented the report on the Staff Development Department Professional Development Opportunities for information.

10. Monthly Updates

10.1 Capital Projects Update

Controller Whitwell presented the Capital Projects Update.

Controller Whitwell answered questions of Trustees.

10.2 Student Trustees' Update

Chloe Demizio and Jessica Di Pasquale Student Trustees, presented a verbal update on the current activities of the Student Senate and the OSTA-AECO's Annual General Meeting they attended. They thanked the Board for their continued support; the importance of student voice and welcomed incoming Student Trustees Michaela Bodis and Aidan Harold.

10.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Farrell

- During numerous fundraising events over the past 2½ years students and staff of St. Michael Catholic Elementary School reached their goal of \$10,000.00 to build a school in Kenya. On Monday June 1, 2015 a representative from Free the Children were presented with the cheque.

Superintendent Lee Ann Forsyth-Sells

- On June 5, 2015 a special celebration was held at St. Mary Catholic Elementary School in Welland to announce the Indigo Love of Reading Foundation 2015 Grant of \$53,000.00 to the school community. St. Mary Catholic Elementary School was one of twenty (20) schools across Canada to receive the grant to purchase new books and resources over a three year period, to support the improvement of literacy and student achievement for all students at the school.

Superintendent Baldasaro

On May 27, 2015, at the Ontario Mining Associations Video Contest Awards Gala attended by Premier Wynne, Blessed Trinity Catholic Secondary School students George Bull and Morgan Bender were double winners. Their Ontario Mining video called "The Doorway" won for best directing and was awarded the Teacher's Choice Award. Their cash prizes totaled \$5000.00. Blessed Trinity Catholic will also receive \$1,000 to go towards video equipment for the school. The annual event was held at the Royal Ontario Museum in Toronto. This is the second year in a row that Blessed Trinity Catholic students were double winners for this contest.

Superintendent Vetrone

- Anna Tykolis, Administrative Assistant won a gold medal and prestigious cycling jersey in Individual Time Trial at the UCI World Cycling Tour. This win secured her a spot on the Canadian Team. The UCI World Championship will take place in Denmark in September 2015.

In addition, Anna will be Torchbearer #11 for the Welland Pan Am Games Torchbearer Relay on June 20, 2015.

Vice-Chair Sicoli extended his congratulations

Director Crocco highlighted the artwork displayed throughout the Board Room as part of the Intermediate/Senior Art Gallery 2015 from secondary school students throughout Niagara Catholic District School Board.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 26, 2015

Director Crocco highlighted the Spotlight on Niagara Catholic – May 26, 2015 issue for Trustees information.

1.2 Calendar of Events – June 2015 and September 2015

Director Crocco presented the June 2015 and September 2015 Calendar of Events for Trustees information.

Director Crocco reminded Trustees of the Board Retirement and Service Recognition Friday, June 19, 2015 at Club Roma at 5:30 p.m. Trustees were asked to confirm their attendance with Anna Pisano, Administrative Assistant of Corporate Services & Communications by this Friday for meals, seating and recognition by the Chair.

1.3 Education Development Charge Public Meeting – June 16, 2015

Director Crocco reminded Trustees of the Education Development Charge Public Meeting taking place on June 16, 2015 at 6:00 p.m. prior to the June 2015 Board Meeting.

1.4 June Board Meeting – June 16, 2015

Director Crocco reminded Trustees of the June Board Meeting taking place on June 16, 2015.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Director Crocco noted a number of items Senior Administrative Council and staff will be working on between the June 2015 Committee of the Whole meeting now and the first Committee of the Whole Meeting in September;

- System Priority 2014-215 final report
- various policies for revision
- follow-up on property items
- designing the multi year blue print for technology plan
- report on the results of the student surveys
- completion of major projects such as the addition to Lakeshore Catholic High School and possible ground breaking ceremony at the location of our new St. Martin Catholic Elementary School

F. BUSINESS IN CAMERA

Moved by Trustee Charbonneau

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:05 p.m. and reconvened at 9:35 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 9, 2015.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on May 12, 2015, as presented.

CARRIED (Item F1)

Trustee Burtnik joined the In-Camera Session of the Committee of the Whole Meeting electronically at this time.

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on May 12, 2015, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Burtnik

THAT the June 9, 2015 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:35p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 9, 2015.**

Approved on **September 15, 2015.**

Dino Sicoli
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TITLE: DIRECTOR OF EDUCATION AND SENIOR STAFF
INTRODUCTION TO THE 2015-2016 SCHOOL YEAR**

The report on the Director of Education and Senior Staff Introduction to the 2015-2016 School Year is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 15, 2015



**REPORT TO THE COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

**DIRECTOR OF EDUCATION AND SENIOR STAFF INTRODUCTION TO
THE 2015-2016 SCHOOL YEAR**

BACKGROUND INFORMATION

Annually, at the first Committee of the Whole Meeting to begin a new school year, the Director of Education and Senior Staff present a visual summer update and an introduction to the 2015- 2016 school year for Trustees information.

As part of the presentation, the following appendices are attached to this report:

Appendix A: Niagara Catholic System Priorities 2015-2016

Appendix B: Board Calendar 2015-2016

The report on the Director of Education and Senior Staff Introduction to the 2015-2016 School Year is presented for information.

Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 15, 2015



NIAGARA CATHOLIC SYSTEM PRIORITIES 2015-2016

Mission Statement

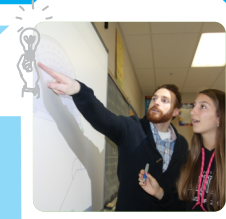
The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



Vision 2020

NURTURING SOULS AND BUILDING MINDS

ENABLING STRATEGIES



Provide Supports for Success

- Implement a three team, system coaching support model for literacy and numeracy instruction for all students
- Design and track initiatives supported by consolidated Student Achievement Department learning teams
- Deliver a redesigned Grade 7 to 12 Student Success Program delivery and support model
- Design programs and supports for students to exceed provincial graduation target of 85%
- Design and implement strategies to strengthen teacher capacity for writing effective Individual Education Plans
- Implement consistent assessment for, as, and of learning strategies, evaluation and reporting practices in all elementary and secondary schools
- Implement and monitor the Niagara Catholic Mental Health and Addictions Strategy
- Implement Safe and Accepting Schools initiatives and provide resources to Safe and Accepting Schools Teams

Enhance Technology for Optimal Learning

- Design a revised multi-year Blueprint for Technology Plan to set annual investment and implementation targets
- Upgrade the educational technology infrastructure to provide reliable and dependable wireless access in all teaching and internal Board public areas
- Provide on-going professional support for staff to confidently use educational technology to deliver curriculum in support of next generation learning
- Relocate the network infrastructure of

Educational Technology Services

- Invest in additional human capital for network support
- Design a new support model for corporate operations

Building Partnerships and Schools as Hubs

- Implement the first year of One Family in Christ: Know Him, Love Him, Serve Him
- Enrich the engagement of Student Voice
- Enhance the building of Catholic educational capacity with all partners
- Design and deliver annual Junior and Intermediate Student Retreats
- Expand social justice experiences, global citizenship and international educational opportunities
- Design healthy lifestyle programs for students
- Support the diversity of communities

Strengthen Human Resource Practices and Develop Transformational Leadership

- Design and implement a Staff Wellness Program
- Provide the human capital to enhance the Board's Health and Safety Program
- Design and deliver professional learning sessions on the collection, tracking and analysis of qualitative and quantitative data
- Design a Niagara Catholic Leadership Succession Planning process for support staff aspiring to leadership positions
- Develop and implement the fourth year of the Niagara Catholic Human Resources Certificate Program for all administrators
- Enhance a consistent scoring, assessment and evaluation component of the interview process

MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All

for all job classes

- Design a performance appraisal process for support staff

Create Equity and Accessibility of Resources

- Design a metric and process to assess the equity and accessibility of resources across the system
- Design evidence informed decision making that links to outcomes
- Develop critical performance indicators that support Equity and Inclusive Education

Ensure Responsible Fiscal and Operational Management

- Maintain a sustainable balanced budget for 2015-2016
- Enhance financial reporting to facilitate timely decision making
- Establish an integrated multi-year decision making model to support the allocation of capital resources
- Design and implement Energy Saving Projects
- Design and implement a School Ground Greening Initiative
- Achieve 100% usage of cashless schools

Address Changing Demographics

- Design a Multi-Year Board Accommodations Plan
- Design a reporting model to monitor changing demographics
- Design a Multi-Year Community Use of Board Facilities Plan



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

2015-2016 School Year Calendar & Meeting Dates

| SEPTEMBER 2015 | | | | | | |
|----------------|-----|-----------------|-----------|-------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 SEAC | 10 | 11 | 12 |
| 13 | 14 | 15 SAL CW | 16 | 17 NCPIC | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 PC BD | 30 | | | |

| OCTOBER 2015 | | | | | | |
|--------------|-----|-----------------|-----------|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 SEAC | 8 | 9 | 10 |
| 11 | 12 | 13 SAL CW | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 PC BD | 28 | 29 | 30 | 31 |

| NOVEMBER 2015 | | | | | | |
|---------------|-----|-----------------|-----------|-------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 | 3 | 4 SEAC | 5 | 6 | 7 |
| 8 | 9 | 10 SAL CW | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 NCPIC | 20 | 21 |
| 22 | 23 | 24 PC BD | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| DECEMBER 2015 | | | | | | |
|---------------|-----|-----------------------------|-----------|-----|-----------------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | 1 ORG BD MTG CW | 2 SEAC | 3 | 4 | 5 |
| 6 | 7 | 8 SAL | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 BD | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 Christmas | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| JANUARY 2016 | | | | | | |
|--------------|-----|-----------------|-----------|------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 SEAC | 7 NCPIC | 8 | 9 |
| 10 | 11 | 12 SAL CW | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 PC BD | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| FEBRUARY 2016 | | | | | | |
|---------------|-----|----------------|------------------------|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 SEAC | 4 | 5 | 6 |
| 7 | 8 | 9 SAL CW | 10 Ash Wednesday | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 BD | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |

| MARCH 2016 | | | | | | |
|------------|-------------------------|----------------|-----------|------------------------|----------------------|------------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | 1 | 2 SEAC | 3 | 4 | 5 |
| 6 | 7 | 8 SAL CW | 9 | 10 NCPIC | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 Holy Thursday | 25 Good Friday | 26 Holy Saturday |
| 27 | HOLY WEEK | | | | | |
| Easter | 28 Easter, Monday | 29 PC BD | 30 | 31 | | |

| APRIL 2016 | | | | | | |
|------------|-----|-----------------|-----------|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 SEAC | 7 | 8 | 9 |
| 10 | 11 | 12 SAL CW | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 PC BD | 27 | 28 | 29 | 30 |

| MAY 2016 | | | | | | |
|----------|-----|----------------|-----------|-------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 | 3 | 4 SEAC | 5 | 6 | 7 |
| 8 | 9 | 10 CW | 11 | 12 NCPIC | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 PC BD | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| JUNE 2016 | | | | | | |
|-----------|-----|-----------------|-----------|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 SEAC | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 SAL CW | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 BD | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| JULY 2016 | | | | | | |
|-----------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| AUGUST 2016 | | | | | | |
|-------------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

REGULAR SCHEDULE OF MEETINGS

- Committee of the Whole Meeting 7:00 p.m.
- Supervised Alternative Learning Meeting 2:00 p.m.
- Board Meeting 7:00 p.m.
- Organizational Meeting of the Board 6:00 p.m.
- Special Education Advisory Committee Meeting 7:00 p.m.
- Policy Committee Meeting 4:30 p.m.
- Niagara Catholic Parent Involvement Committee Meeting 7:00 p.m.

- 2nd Tuesday of each month
- 2nd Tuesday of each month
- 4th Tuesday of each month
- 1st Tuesday of December
- 1st Wednesday of each month
- 4th Tuesday of each month
- Thursday as noted

- CW
- SAL
- BD
- ORG
- SEAC
- PC
- NCPIC

- Elementary P.A. Day
- Statutory/Other
- Secondary P.A. Day
- School & Board
- Holidays
- Secondary Exams



2015-2016 NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

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 FAX BUSINESS 905.735.2940 / DIRECTOR 905.734.8828 / PROGRAM 905.735.1687 / SPECIAL EDUCATION 905.735.9850 / SUPERINTENDENTS 905.735.9710
 WEBSITE/FACEBOOK www.niagaracatholic.ca E-MAIL info@ncdsb.com TWITTER @niagaracatholic

| SCHOOL | PRINCIPAL | PHONE |
|-----------------------------------|-----------------------|--------------|
| Fort Erie | | |
| Our Lady of Victory | Theresa Murphy | 905.871.3092 |
| St. George | Rosanne Sandel | 905.894.3670 |
| St. Joseph | Diane Pizale | 905.382.3822 |
| St. Philomena | Lorrie MacKenzie | 905.871.1842 |
| Grimsby | | |
| Our Lady of Fatima | Brian Palujanskas | 905.945.5500 |
| St. Joseph | Loredana Spadafora | 905.945.4955 |
| Lincoln & West Lincoln | | |
| St. Edward | Adrian Bishop | 905.562.5531 |
| St. John | Deborah Guthrie | 905.945.5331 |
| St. Mark | Steven Ward | 905.563.9191 |
| St. Martin | Christopher Zanuttini | 905.957.3032 |
| Niagara Falls | | |
| Cardinal Newman | Christopher Kerho | 905.354.9033 |
| Father Hennepin | Marcel Jacques | 905.354.4469 |
| Loretto Catholic | Antonio Cardamone | 905.356.4175 |
| Mary Ward | Joseph Tornabuono | 905.354.9221 |
| Notre Dame | Jeff Lafontaine | 905.358.3861 |
| Our Lady of Mount Carmel | Elizabeth Davey | 905.354.2523 |
| Sacred Heart | Irene Ricci | 905.295.3732 |
| St. Gabriel Lalemant | Domenic Massi | 905.354.5422 |
| St. Mary | Emma Fera Massi | 905.354.7744 |
| St. Patrick | Jerry Scaringi | 905.354.6631 |
| St. Vincent de Paul | Carlo Arghittu | 905.356.7505 |
| Niagara-on-the-Lake | | |
| St. Michael | Blaine MacDougall | 905.684.1051 |
| Pelham | | |
| St. Alexander | Anne Marie Crocco | 905.892.3841 |
| St. Ann | Amanda Cybula | 905.892.3942 |
| Port Colborne | | |
| St. John Bosco | Mary Kay Kalagian | 905.835.1930 |
| St. Patrick | Kimberly Kuchar | 905.835.1091 |
| St. Therese | Lisa Selman | 905.835.8082 |
| St. Catharines | | |
| Assumption | Wendy Brant | 905.935.5281 |
| Canadian Martyrs | Alan Creelman | 905.934.9972 |
| Mother Teresa | Margaret Marion | 905.682.6862 |
| Our Lady of Fatima | Branka Jones | 905.935.4343 |
| St. Alfred | Susan Tromanhauser | 905.934.9922 |
| St. Ann | Carmela D'Andrea | 905.934.1755 |
| St. Anthony | Michael Hendrickse | 905.685.8859 |
| St. Christopher | Roger Demers | 905.684.3963 |
| St. Denis | Kevin Lamb | 905.682.4156 |
| St. James | Glenda Hillier | 905.934.3112 |
| St. Nicholas | Theo Dagenais | 905.685.7764 |
| St. Peter | Victoria Wegelin | 905.984.3040 |
| St. Theresa | Deborah Mercnik | 905.682.0244 |

| SCHOOL | PRINCIPAL | PHONE |
|------------------|--------------------|--------------|
| Thorold | | |
| Monsignor Clancy | Dan Trainor | 905.227.4910 |
| St. Charles | Marilyn Burcsik | 905.227.3522 |
| Wainfleet | | |
| St. Elizabeth | Clare Tofano | 905.899.3041 |
| Welland | | |
| Alexander Kuska | Mary Lou Vescio | 905.735.4471 |
| Holy Name | Terry Antoniou | 905.732.4992 |
| St. Andrew | Carla Bianco | 905.732.5663 |
| St. Augustine | Mary-Clare Cavasin | 905.734.4659 |
| St. Kevin | Enrico Schirru | 905.734.7709 |
| St. Mary | Pat Rocca | 905.734.7326 |

SECONDARY SCHOOLS

| | | |
|-----------------------|------------------|--------------|
| Grimsby | | |
| Blessed Trinity | Joseph Zaroda | 905.945.6706 |
| Niagara Falls | | |
| Saint Michael | James Whittard | 905.356.5155 |
| Saint Paul | Jeffery Smith | 905.356.4313 |
| Port Colborne | | |
| Lakeshore Catholic | Glenn Gifford | 905.835.2451 |
| Lakeshore Toll Free | | 905.382.3846 |
| St. Catharines | | |
| Denis Morris | Danny DiLorenzo | 905.684.8731 |
| Holy Cross | Denice Robertson | 905.937.6446 |
| Saint Francis | Kenneth Griepsma | 905.646.2002 |
| Welland | | |
| Notre Dame | Ralph DeFazio | 905.788.3060 |

OUR LADY OF GRACE RETREAT CENTRE

| | | |
|-------------------|-----------|--------------|
| Our Lady of Grace | Fort Erie | 905.894.8910 |
|-------------------|-----------|--------------|

CONTINUING EDUCATION LEARNING CENTRES

| | | |
|-----------------------|-----------------|--------------|
| Fort Erie | | |
| St. John Centre South | Robert DiPersio | 905.991-8951 |
| Niagara Falls | | |
| St. Ann Centre | Robert DiPersio | 905.354.3531 |
| St. Catharines | | |
| St. John Centre | Robert DiPersio | 905.682.3360 |
| St. John North Centre | Robert DiPersio | 905.646.3907 |
| Welland | | |
| Father Fogarty Centre | Robert DiPersio | 905.734.4495 |

WHAT TO DO IF YOU HAVE A CONCERN OR COMPLAINT

(Complaint Resolution Policy 800.3)

The Niagara Catholic District School Board is committed to open communication with its parents, Catholic ratepayers and all educational partners through effective system and school-based communication procedures. The Board recognizes that differences of opinion and concerns may arise during a school year. To facilitate the resolution of complaints the following process will be followed to focus on the issue:

COMPLAINANT AND EMPLOYEE CONCERNED

The complainant is to contact the employee involved to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND THE EMPLOYEE'S IMMEDIATE SUPERVISOR

The complainant will be referred to the employee's immediate supervisor to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND SUPERINTENDENT/CONTROLLER OF PLANT

The complainant will be referred to the appropriate Superintendent or Controller of Plant to discuss the concern and attempt to resolve the matter. If not satisfactorily resolved, then:

COMPLAINANT AND DIRECTOR OF EDUCATION

The complainant will be referred to the Director of Education for consideration of the complaint and the decisions made by supervisory staff of the Board. If not satisfactorily resolved, then:

APPEAL TO THE BOARD

A complainant may submit a written request to the Chairperson of the Board to delegate to the In-Camera Meeting of the Board if not satisfied with the decision of the Director of Education. The delegation request will follow Board By-Law Section 14 subsection B through J. The complainant will be advised in writing, unless otherwise advised by Board legal counsel, of any decisions taken by the Board in relation to the complaint.

TRUSTEES

| | | Home Phone |
|---------------------|-------------------------------------|--------------|
| Kathy Burtnik | St. Catharines | 905.935.5564 |
| Maurice Charbonneau | St. Catharines | 905.687.3942 |
| Frank Fera | Niagara Falls/Niagara-on-the-Lake | 905.374.8129 |
| Fr. Paul MacNeil | Grimsby/Lincoln/West Lincoln/Pelham | 905.933.9386 |
| Ed Nieuwesteeg | Niagara Falls/Niagara-on-the-Lake | 905.354.3712 |
| Ted O'Leary | Welland | 905.732.7696 |
| Dino Sicoli | Lakeshore | 905.835.8177 |
| Pat Vernal | Thorold/Merriton | 905.227.5806 |
| Michaela Bodis | Student Trustee | |
| Aidan Harold | Student Trustee | |

SENIOR ADMINISTRATION

| | | |
|-----------------------|---|-----|
| John Crocco | Director of Education/Secretary-Treasurer | 220 |
| Yolanda Baldasaro | Superintendent of Education | 227 |
| Ted Farrell | Superintendent of Education | 230 |
| Lee Ann Forsyth-Sells | Superintendent of Education | 229 |
| Frank Iannantuono | Superintendent of Education | 228 |
| Mark Lefebvre | Superintendent of Education | 231 |
| Giancarlo Vetrone | Superintendent of Business & Financial Services | 232 |
| Scott Whitwell | Controller of Facilities Services | 252 |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TITLE: THE PROVISIONS OF SPECIAL EDUCATION PROGRAMS
AND SERVICES – SPECIAL EDUCATION PLAN**

The Provisions of Special Education Programs and Services – Special Education Plan
report is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 15, 2015



**REPORT TO THE COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

**THE PROVISIONS OF SPECIAL EDUCATION PROGRAMS AND
SERVICES – SPECIAL EDUCATION PLAN**

BACKGROUND INFORMATION

As a follow up to the June 16, 2015 Report to the Board, The Provisions of Special Education Programs and Services – Special Education Plan, a copy of the *Building Bridges to Services 2015 and Beyond* will be shared with the Board and the Special Education Advisory Committee in the fall of each school year.

A copy of the plan will be provided and reviewed with Trustees during the Committee of the Whole meeting.

The Provisions of Special Education Programs and Services – Special Education Plan report is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 15, 2015

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: COMMITTEE AND STAFF REPORTS
OMBUDSMAN ONTARIO – COMPLAINTS ABOUT SCHOOL
BOARDS**



The Ombudsman is:

- An independent **officer** of the Ontario legislature
- A **watchdog** who resolves and investigates complaints about provincial government bodies and municipalities, publicly funded universities and school boards
- An **impartial investigator** who makes **recommendations** to improve public services
- An office of last resort that steps in when other complaint avenues hit a dead end
- **Confidential:** All investigations are conducted in private; complainants are not identified without consent
- **Free of charge:** No fees are charged to complainants or to the organizations complained about

The Ombudsman can:

- Resolve **individual complaints**
- Investigate **issues** that cannot be resolved locally
- Conduct large-scale investigations into broad, **systemic** issues affecting large numbers of people (past examples – lottery security, property tax assessment, newborn screening, Hydro One billing)
- Require officials to **co-operate** with investigations and provide relevant evidence
- **Recommend** changes to fix bureaucratic problems and improve governance, accountability and transparency

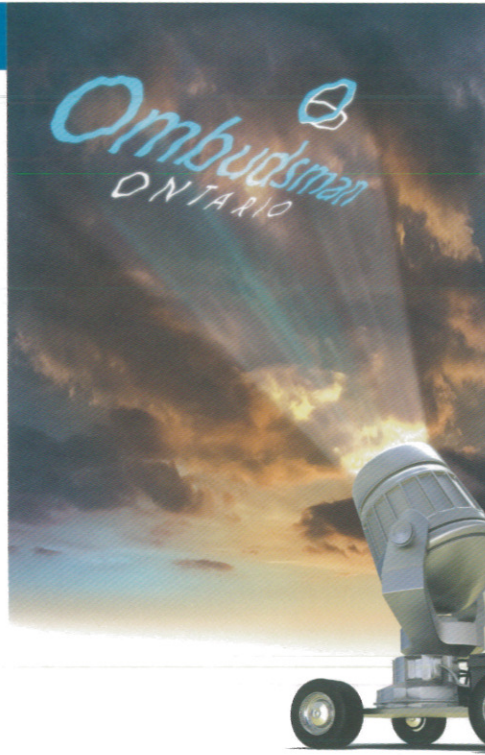
The Ombudsman cannot:

- Overturn decisions of government bodies, including municipalities, universities or school boards
- Issue penalties; his recommendations are not binding
- Investigate private corporations, decisions of courts, the federal government or municipal police



Did you know?

“Ombudsman” is Swedish for “citizen’s representative.” The first ombudsman was created in Sweden in 1809 to help people bring their concerns to the government’s attention.



ONTARIO'S WATCHDOG
CHIEN DE GARDE DE L'ONTARIO

Complaints about SCHOOL BOARDS



How to reach us

Office of the Ombudsman of Ontario
Bell Trinity Square
483 Bay Street, 10th Floor, South Tower
Toronto, ON
M5G 2C9

1-800-263-1830
www.ombudsman.on.ca

Twitter.com/Ont_Ombudsman
Facebook.com/OntarioOmbudsman
Youtube.com/OntarioOmbudsman

www.ombudsman.on.ca • 1-800-263-1830



The Ontario Ombudsman has the power to investigate and resolve complaints about *municipalities, universities and school boards*, as of these dates:



Municipalities
Jan. 1, 2016



Universities
Jan. 1, 2016



School boards
Sept. 1, 2015

This new mandate is thanks to Bill 8, the new *Public Sector and MPP Accountability and Transparency Act, 2014*.

It means we can help Ontarians who have problems with these bodies, just as we help them with the 500+ provincial government organizations we oversee.

Our services include referrals, complaint resolution, independent investigations of individual and systemic issues, and recommendations to improve government administration, service and accountability.

“We do not replace existing complaint mechanisms; we ensure they work as they should.”

– OMBUDSMAN ANDRÉ MARIN
ANNUAL REPORT 2014-2015

Who can complain about a school board?

- Students, parents or other family members
- School board staff, teachers or trustees
- Members of interest groups
- Anyone with a concern



If you have a complaint..

- Have you already contacted the school board about the problem? If not, Ombudsman staff may refer you back to the appropriate local officials. We can help if your issue isn't resolved.
- Can you provide information about the issue and the steps you've taken (name of the board, officials you've dealt with, relevant documents, etc.)?
- You can review our complaint forms and information about the complaint process, our work and Bill 8 on our website, or call to speak to our staff for help.

How we work

1. We assess all complaints and refer them to local officials for quick resolution wherever possible.
2. If local mechanisms are unsuccessful, we may attempt resolution and may contact the school board for more information.
3. If an investigation is necessary, the school board will receive written notice and will be required to provide relevant information and documents.
4. If the Ombudsman makes recommendations, the school board will have a chance to respond before any report is made public.
5. The Ombudsman follows up on all recommendations to ensure they are implemented and have the desired effect.

Common school board issues

Administration of policies: Discipline, etc.

Responses to bullying

Special education supports

Services for students with disabilities

Condition of school buildings

Conduct and role of trustees

– Based on complaints received before Bill 8

“Everything has been settled to my satisfaction. Thanks a million for your help.”

– LETTER FROM COMPLAINANT

Did you know?

- **FIVE** other ombudsmen in Canada already oversee school boards.
- In 2014-2015, before Bill 8 was in effect, the Ombudsman received a record **260 complaints** about school boards.
- Our office has **experience** with school boards. Prior to Bill 8, the Ombudsman could take complaints about any boards under the direct control of provincial government supervisors. We resolved complaints about several such boards in recent years, referring them to appropriate officials and following up with the supervisors.



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 15, 2015**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update Is Presented For Information.

Prepared by: Scott Whitwell, Controller of Facilities Services
Presented by: Scott Whitwell, Controller of Facilities Services
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: September 15, 2015



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 15, 2015**

CAPITAL PROJECTS PROGRESS REPORT UPDATE

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

NEW BUILD

Appendix A

St. Martin Catholic Elementary School

CAPITAL PRIORITIES

Appendix B

Lakeshore Catholic High School

The Capital Projects Progress Report Update is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 15, 2015



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 15, 2015**

APPENDIX A

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school and child care centre on a new site.

Current Status: The tender for the revised design has been received. Discussions are underway with MOE to resolve a construction funding shortfall.



Project Information:

| | | |
|-------------------------------|--------|----------|
| New Area to be Constructed | 47,443 | sq. ft. |
| Existing Area to be Renovated | | sq. ft. |
| Total New Facility Area | 47,443 | sq. ft. |
| Total Site Area | 5 | acres |
| Pupil Places Added | 115 | students |
| New Facility Capacity | 454 | students |

Project Funding:

| | |
|--------------------|---------------------------|
| Capital Priorities | 9,819,364 |
| | <u>\$9,819,364</u> |

Project Costs:

| | <u>Budget</u> | <u>Paid</u> |
|-----------------------|---------------------------|-------------------------|
| Construction Contract | 7,479,925 | 0 |
| Fees & Disbursements | 900,000 | 705,635 |
| Furniture & Equipment | 100,000 | 0 |
| Other Project Costs | 1,339,439 | 291,507 |
| | <u>\$9,819,364</u> | <u>\$997,142</u> |

Project Timelines:

| | <u>Scheduled Completion</u> | <u>Actual Completion</u> |
|------------------------------------|---------------------------------|--------------------------|
| Funding Approval | July 7, 2011 | July 7, 2011 |
| Ministry Approval (space) | December 2011 | February 14, 2012 |
| Architect Selection | January 30, 2012 | March 22, 2012 |
| Design Development | March 2012 | October 2013 |
| Contract Documents | January 2014 | Feb 2014 |
| Tender & Approvals | Summer/Fall 2015 | |
| Ministry Approval (cost - revised) | Summer/Fall 2015 | |
| Ground Breaking Date | TBD | |
| Construction Start | TBD | |
| Occupancy | September 2016 | |
| Official Opening & Blessing | TBD | |

Project Team:

| | |
|--------------------|----------------------|
| Architect | MMMC Inc. Architects |
| General Contractor | TBD |
| Project Manager | Anthony Ferrara |
| Superintendent | Yolanda Baldasaro |
| Principal | Chris Zanuttini |



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 15, 2015**

APPENDIX B

LAKESHORE CATHOLIC HIGH SCHOOL

Scope of Project: Achieved substantial completion and occupancy. Working on deficiencies.



Current Status: This project is still several weeks behind schedule due to weather conditions. Roof framing, decking, masonry parapets are completed. Spray foam and roofing are underway. Stairs have been installed.

Project Information:

| | | |
|-------------------------------|------|----------|
| New Area to be Constructed | 1441 | sq. m. |
| Existing Area to be Renovated | | sq. m. |
| Total New Facility Area | | sq. m. |
| Total Site Area | | ha. |
| Pupil Places Added | 210 | students |
| New Facility Capacity | 1071 | students |

Project Funding:

| | |
|--------------------|--------------------|
| Capital Priorities | 5,501,722 |
| | 0 |
| | \$5,501,722 |

Project Costs:

| | Budget | Paid |
|-----------------------|--------------------|------------------|
| Construction Contract | 4,235,021 | 3,268,595 |
| Fees & Disbursements | 568,520 | 547,450 |
| Other Project Costs | 698,181 | 167,984 |
| | \$5,501,722 | 3,984,029 |

Project Timelines:

| | <u>Scheduled Completion</u> | <u>Actual Completion</u> |
|-----------------------------|-----------------------------|--------------------------|
| Funding Approval | January 2013 | January 2013 |
| Architect Selection | May 2013 | May 2013 |
| Design Development | November 2013 | December 2013 |
| Contract Documents | March 2014 | May 2014 |
| Tender & Approvals | June 2014 | June 2014 |
| Construction | August 2015 | August 2015 |
| Occupancy | September 2015 | September 2015 |
| Official Opening & Blessing | Fall 2015 | T.B.D. |

Project Team:

| | |
|--------------------|---------------------------------------|
| Architect | Raimondo + Associates Architects Inc. |
| General Contractor | Manorcore Group Inc. |
| Project Manager | Tunde Labbancz |
| Superintendent | Lee Ann Forsyth-Sells |
| Principal | Glenn Gifford |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JUNE 2015**



June 16 2015

Trustees Approve Policies

During the June 9, 2015 Committee of the Whole Meeting, Trustees approved the following revised policies: *Progressive Student Discipline – Safe Schools Policy (302.6.9)*, *Admission of Elementary and Secondary Students Policy (301.1)*, *Safe Physical Intervention with Students Policy (301.8)*, *Equity and Inclusive Education Policy (100.10)*, *Purchasing/Supply Chain Management Policy (600.1)* and *Retirement and Service Recognition Policy (201.2)*.

Niagara Catholic regularly reviews Board policies to ensure that they continue to meet the needs of the system and comply with Ministry of Education requirements.

Trustees Recognize Student Medallists

During the June 16, 2015 Board Meeting, Trustees recognized a number of Niagara Catholic students who represented their schools and the Board at provincial and national competitions during the spring sports season.

Canadian Secondary School Rowing Championships:

Saint Michael Catholic High School Junior Women's Double – Gold

Blessed Trinity Catholic Secondary School Senior Men's Single – Gold

Blessed Trinity Catholic Secondary School Junior Men's 65kg Four with coxswain – Bronze

Denis Morris Catholic High School Senior Men's 72kg Single – Silver

Denis Morris Catholic High School 72kg Four with coxswain – Bronze

Saint Francis Catholic Secondary School Junior Women's 63kg - Silver

Saint Paul Catholic High School – Junior Women's Single – Silver

Saint Paul Catholic High School – Senior Women's Quad – Bronze

OFSAA Soccer:

Boys AA

Holy Cross Catholic Secondary School – Silver

2015 Lacrosse Boys A/AA

Holy Cross Catholic Secondary School – Bronze

2015 Lacrosse Boys AAA/AAAA

Denis Morris Catholic High School – Bronze

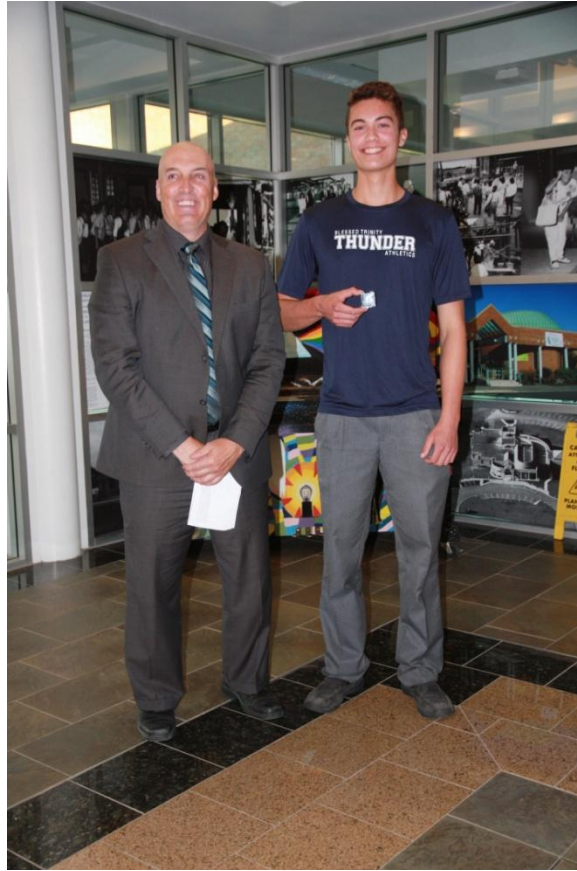
Track and Field:

Saint Michael Catholic High School Makiah Hunt - Gold

Several students were on hand for the presentations. Each was presented with a Niagara Catholic Excellence in Athletics Pin by Board Chair Father Paul MacNeil. Students who were unable to attend will be presented with their pins by their school principals.



Saint Michael Catholic High School Rowing



Blessed Trinity Catholic Secondary School rowing



Denis Morris Catholic High School Rowing



Saint Paul Catholic High School Rowing



L: Holy Cross Catholic Secondary School Soccer R: Saint Michael Catholic High School's Makiah Hunt



Holy Cross Catholic Secondary School Lacrosse

Kids Helping Kids

Since 1997, the week of Valentine's Day has had a special place in the hearts of elementary students at Niagara Catholic. That's the week when school communities have a series of fun-filled games, events and activities, all geared toward raising money for, and awareness of, the Niagara Children's Centre.

During the June 16 Board Meeting, Niagara Catholic presented a cheque to the Centre for \$36,803.09. Since 1997, Niagara Catholic has raised more than \$675,000 for the Centre, to help provide programs and services for children with a number of special needs.

This year, Ryan Boros, a Grade 11 student at Lakeshore Catholic High School, joined Board Chair Father Paul MacNeil, Director of Education John Crocco and Superintendent of Education Yolanda Baldasaro in making the presentation to Children's Centre Executive Director Oksana Fisher. Ryan spoke eloquently about how the Centre, and Niagara Catholic's involvement with it, has impacted his life.

"I just cannot express in words the debt that I owe to the Niagara Children's Centre and Niagara Catholic for making me who I am," he said.

Following Ryan's speech, Chair MacNeil called Ryan *"an inspiration to all of us."*



From left, Director of Education John Crocco, Superintendent of Education Yolanda Baldsaro, Ryan Boros, Niagara Children's Centre Executive Director Oksana Fisher and Board Chair Father Paul MacNeil.

On June 17, Niagara Catholic was presented with the Dr. William J. Orr Tribute Award of Distinction by the Centre. Read the media release [here](#).

Six Straight Years of Perfect EcoSchools Certification

Niagara Catholic has participated in the Ontario EcoSchools program since 2007. This program incorporates environmental education as well as environmentally responsible action in a school or classroom setting, creating a culture of conservation that students bring into their home lives.

In 2010, Niagara Catholic became the first school board in the province to have every single school in its system to be certified as an Ontario EcoSchool. Since then, we have maintained that perfect record of full certification. This year represents our sixth straight year of EcoSchools certification, a record that is unparalleled in Ontario.

This accomplishment has been made possible through the exceptional learning provided to students and the environmentally responsible practices incorporated into our schools.

This year, one Niagara Catholic school – St. Mary Catholic Elementary School in Niagara Falls – achieved Platinum status for its efforts. Thirty-nine schools achieved Gold EcoSchools status, 16 achieved Silver status and one school achieved Bronze status for 2014-2015.

Board Chair Father Paul MacNeil congratulated the students and staff for their commitment to environmental stewardship.

“It only takes a quick look around our schools to see that our students and staff are committed to preserving the world that God created for us,” said Father MacNeil. *“When you speak to the students about the projects they are doing and the ways in which they are conserving energy and learning about nature, the students come to life and their enthusiasm spreads to everyone around them. Congratulations to all of our students and staff who worked so hard this year, and thank you to the parents and guardians who have supported them along the way.”*

Director of Education John Crocco said this year’s outstanding result has been guided by the Green Niagara Catholic program, which promotes conservation and stewardship, and the Niagara Catholic’s Environmental Stewardship Policy.

“God created us with a world of beauty to enjoy, nature to explore and resources to share,” said Mr. Crocco. *“In his [encyclical](#) on climate change released this week, Pope Francis reminds us that we can – and must – do better to protect our ‘common home, (that is) is like a sister with whom we share our life and a beautiful mother who opens her arms to embrace us,’ and called us to consider the ways in which our actions impact the planet and change our behaviour. We consider environmental stewardship as an extension of the culture of life present throughout Niagara Catholic, and I’m proud of the hard work our students and staff have put forward to continue to achieve 100 per cent EcoSchools certification again this year.”*

Larkin Estate Awards Recommended

The Larkin Estate Award was created out of a bequest from the estates of Maria Eveleen Larkin and Aimee Theresa Larkin. Beginning in 1969, Trustees in the former Lincoln County Roman Catholic Separate School Board administered the Larkin Estate Award to students registered in St. Michael’s College at the University of Toronto, or a school of nursing, social work or a college or university offering such a course.

During the June 16, 2015 Board Meeting, Trustees approved a recommendation granting seven graduating students a \$225 Larkin Estate Award as they embark on their post-secondary educations: Kristen Anderson (Blessed Trinity Catholic Secondary School, Nursing); Ariel Michael Morales (Denis Morris Catholic High School, Nursing); Zoie Ward, Jennifer Korsmit and Marta Wasak (Holy Cross Catholic Secondary School, Nursing); Michelle Desrosiers (Lakeshore Catholic High School, Women & Gender Studies) and Sean Michael Thompson (Notre Dame College School, Nursing).

Five alumni had their \$125 Award repeated this year: Adriana Sansotta (Brock University from Holy Cross Catholic Secondary School, Nursing); Aryn Richardon (McMaster University from Denis Morris Catholic High School, Bachelor of Science, Nursing); Bianca Benincasa (University of Toronto from Lakeshore Catholic High School, Criminology/Criminal Sciences); Denise Ehi (University of Windsor from Saint Michael Catholic High School, Nursing) and Melissa DellaSmirra (Brock University from Notre Dame College School, Nursing).

Capital Projects Submission 2015

Each year, the Ministry of Education invites school boards to submit their Capital Priorities for the coming year.

Submissions for the 2015-2016 school year are due on July 15, 2015.

Senior Staff reviewed a number of possible capital projects for funding, and created a list of those deemed most necessary.

During the June 16, 2015 Board Meeting, Trustees approved the following Capital Projects, in order of priority, be considered by the Board for submission to the Ministry:

- An addition to Our Lady of Fatima Catholic Elementary School in Grimsby to relieve accommodation pressure
- An addition to St. Christopher Catholic Elementary School to relieve accommodation pressure (as a result of the Accommodation Review as approved on May 24, 2014)
- Alterations to St. Theresa Catholic Elementary School – a proposed retrofit to convert an open-concept classroom to a regular classroom configuration (as a result of the Accommodation Review as approved on May 24, 2014)
- An addition St. Michael Catholic Elementary School to relieve accommodation pressure

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – SEPTEMBER 2015**

SEPTEMBER 2015



| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----------------|---|-------------------------------------|---------------------|-----|---------------------------------------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 Labour Day | 8 First day of school | 9 SEAC Meeting | 10 | 11 | 12 |
| 13 | 14 | 15 SAL Meeting CW Meeting | 16 Foundation Golf Tournament | 17 NCPIC Meeting | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 Niagara Wine Festival Parade |
| 27 | 28 | 29 Policy Committee Board Meeting | 30 | | | |
| | | | | | | |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
DIRECTOR'S LETTER TO STUDENTS AND PARENTS –
SEPTEMBER 2015**



September 2015

Dear Students, Parents and Guardians:

Welcome to the 2015-2016 school year! On behalf of our Niagara Catholic Board of Trustees, administrators and staff, I extend a Happy New School Year from our family to yours. Welcome back to all returning students and families, and a special welcome to all students and families joining our Niagara Catholic family for the first time. Another exciting and rewarding year lies ahead!

Summer 2015

It has been a busy summer here and around the province. Provincially, a tentative agreement was reached between the Ontario Catholic School Trustees' Association (OCSTA), the Ontario English Catholic Teachers' Association (OECTA) and the Government of Ontario on August 25. Thank you to all those who worked so tirelessly to reach this tentative agreement in the best interest of Ontario Catholic school students. The next step in the process is for ratification by all parties. Currently, provincial negotiations continue with the Canadian Union of Public Employees (CUPE), and we remain optimistic that a settlement will be reached. We begin a new school year with all programs, services and activities for students provided by our talented and dedicated Niagara Catholic staff. As the negotiation process continues, we will continue to provide updates on the Board website at niagaracatholic.ca

Locally, Niagara Catholic's Facilities Services team was busy overseeing 100 projects, including major additions, renovations and maintenance work throughout the system totaling over \$8 million. Their focused work throughout the year continues to ensure that all of our facilities are healthy and safe environments for students and staff.

Revised Health and Physical Education Curriculum in Catholic Schools

Beginning this school year, all Ontario schools will be required to teach the Province's revised Health and Physical Education (HPE) Curriculum. Niagara Catholic schools will deliver the revised curriculum as part of our Family Life Education curriculum offered in Catholic schools; as designed by our partners at the Institute for Catholic Education. Classroom resources specifically designed for Catholic schools will be released throughout the school year, after the review and approval process has been completed. This is an appropriate and necessary step in the process, and will not delay the implementation of the revised HPE curriculum. Classroom materials and teacher resources for Catholic elementary schools will be available three to four months before they are required for use in the classroom, as the themes within the Catholic *Fully Alive* program which deal most directly with the topics of human development and sexuality are typically taught in the spring. This ensures ample time for everyone to become familiar with the resource materials; and for Boards to in-service staff. Niagara Catholic will provide a copy of *A Parent's Guide to Understanding Family Life Education in Catholic Schools* to all families early in the fall. During upcoming Curriculum Evenings or during the school year, staff will provide families with a copy of a grade-applicable brochure, which will explain how the expectations contained within the Human Development and Sexual Health strand of the revised HPE curriculum will be delivered as part of the Family Life Education curriculum. If you have questions about this curriculum, or any curriculum taught in Niagara Catholic schools, we encourage you to contact your child's teacher or the Principal of the school.

Share the Good News

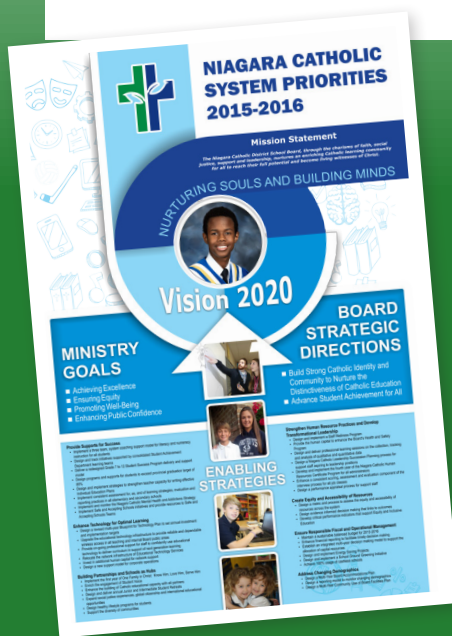
All students and families are vital partners in Catholic education, and we invite you to join our social media networks on Facebook and Twitter, and also to join our e-Community. Your participation enables us to update you on news, events and activities throughout the school year.

On behalf of Father Paul MacNeil, Chair of the Board, our Board of Trustees, Senior Administration, Principals, Vice-Principals and staff, we extend every blessing for a faith-filled, rewarding and inspiring school year, as collectively we continue to Nurture the Souls and Build the Minds of our most treasured gift; our students.

I wish you every blessing for a faith-filled, rewarding and inspiring school year.



John Crocco
Director of Education



We invite you to read the full version of the **Board-approved System Priorities 2015-2016** on the Board website.

Highlights of some of the major initiatives 2015-2016:

- Deliver a redesigned Grade 7 to 12 Student Success Program delivery and support model.
- Design and deliver annual Junior and Intermediate Student Retreats
- Design programs and supports for students to exceed provincial graduation target of 85%
- Expand social justice experiences, global citizenship and international educational opportunities
- Implement and monitor the Niagara Catholic Mental Health and Addictions Strategy
- Design and implement a Staff Wellness Program
- Design a revised multi-year Blueprint for Technology Plan to set annual investment and implementation targets
- Design a results-based accountability framework that ensures evidence-informed decision making that links to outcomes
- Implement the first year of One Family in Christ: Know Him, Love Him, Serve Him
- Maintain a sustainable balanced budget for 2015-2016
- Enrich the engagement of Student Voice
- Achieve 100% usage of cashless schools
- Design a Multi-Year Board Accommodations Plan

Our exemplary administrators and staff continue to provide exceptional faith-based Catholic education to all 23,000 students across our 62 elementary, secondary and continuing education learning centres; as we focus on the success of all students in our system: mind, body and spirit.

Future versions of the **Director's Newsletter** will be available on the Board website. www.NiagaraCatholic.ca

NURTURING SOULS AND BUILDING MINDS

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

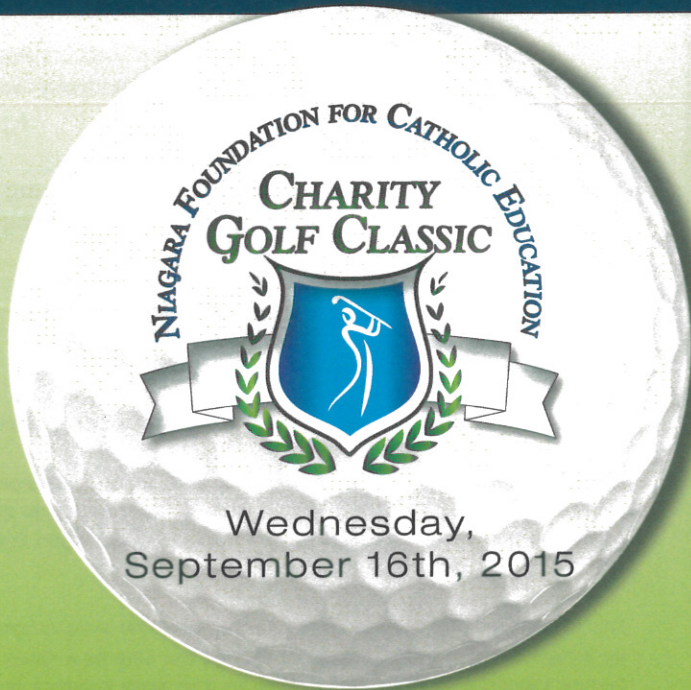
PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
NIAGARA FOUNDATION FOR CATHOLIC EDUCATION GOLF
TOURNAMENT – SEPTEMBER 16, 2015**

14th ANNUAL



LEGENDS ON THE NIAGARA
9233 NIAGARA PARKWAY, NIAGARA FALLS, ONTARIO



*Niagara Foundation for Catholic Education
"Invest in the Future of Catholic Education"*

ABOUT THE FOUNDATION:

The Niagara Foundation for Catholic Education was established to provide financial support to those students who would otherwise not be able to pursue their educational goals and to support Catholic education programs in the Niagara Region.

The Foundation initiates fundraising activities in collaboration with students, staff, parents and business enterprises. It is an excellent way for the community to become more actively involved in Catholic education.

The success of our annual Charity Golf Classic depends largely on the generosity and assistance provided by individuals and businesses like yours. In order to build on this success, we are asking for your support in the categories listed below.

SPONSORSHIP / DONATION: *please indicate your level of support*

- Sponsor a hole (\$450)
 - Sponsor a student (\$250)
 - Donate a prize for Silent Auction (\$200 +)
 - Cash: please indicate amount \$ _____
- Contribution Towards:
- Lunch \$ _____
 - Dinner \$ _____
 - Wine \$ _____
 - Reception \$ _____
 - Other \$ _____

Learn more about the Niagara Foundation for Catholic Education at www.niagaracatholic.ca

THE NIAGARA FOUNDATION FOR CATHOLIC EDUCATION'S CHARITY GOLF CLASSIC

is in its 14th year. The proceeds of the tournament are managed through the Niagara Foundation for Catholic Education. Funds raised provide financial assistance through scholarships to Niagara Catholic District School Board secondary school students who may not be able to pursue post secondary education without this financial support. Over 500 students have received financial support since the inception of this annual tournament.

We thank you for your outstanding generosity and support in helping these students realize their dreams of pursuing a post secondary education through university, college or skills training. In these difficult financial times we have maintained last year's fees and thank you for your continued participation and support.

The format for golf will be as in the past; each group may choose to play as a scramble or to play their own ball.

ENTRY FEE: \$250.00 per player

CHEQUES PAYABLE TO:

Niagara Foundation for Catholic Education
c/o Mark Ferri, Manager of Purchasing Services, 427 Rice Road, Welland, ON L3C 7C1

CONTACT INFORMATION:

Sue Baxter at 905.735.0240 ext 321 or sue.baxter@nfce.org
Mark Ferri at 905.735.0247 ext 247 or mark.ferri@ncdsb.com

The success of our Annual Golf Tournament depends largely on your generosity and assistance. Please consider contributing even further through our Sponsorship/Donation Form (see reverse). Thank you!!

Please join us for a worthwhile day of fun and friendship on

WEDNESDAY, SEPTEMBER 16TH, 2015



AGENDA

10:30 am to 12:30 pm
Registration & Driving Range

11:00 am to 12:30 pm
Barbecue Lunch Buffet
Choice of Hamburgers, Sausage,
Veggie Burgers with Gourmet Toppings
and Salads,
Assorted Sweet Platter
Soft Drinks, Tea & Coffee

1:00 pm
Battlefield Course - Shotgun Start

5:30 pm
Reception — Host Bar
followed by Presidential Buffet Dinner
featuring
Assorted Salads, Seafood Station
including Baby Lobster Tails, Oysters,
Jumbo Shrimp, Mussels, Carved Prime Rib
of Beef au Jus, Oriental Chicken Stir Fry,
Penne Carbonara, Baked Salmon,
Decadent Desserts and much more

PLAYERS ENTRY FORM

| Names of Players | | (Optional Email - please print clearly) |
|-------------------------------------|----|--|
| Player #1 | | Player #1 email |
| Player #2 | | Player #2 email |
| Player #3 | | Player #3 email |
| Player #4 | | Player #4 email |
| Contact Information | | <p><i>Please complete and return with your cheque by:</i></p> <h1>AUGUST 10TH, 2015</h1> <p><i>(\$250 per person) payable to:</i></p> <p>NIAGARA FOUNDATION FOR CATHOLIC EDUCATION</p> <p><i>Please consider sponsoring (see form on back)</i></p> <p>Sincere thanks for your support!</p> |
| Individual or Company/Business Name | | |
| Street Address | | |
| City | PC | |
| Phone Number | | |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA – 2015 FALL REGIONAL MEETINGS - INFORMATION
& REGISTRATION**



Ontario Catholic School
Trustees' Association

P.O. Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Kathy Burtnik, *President*
Bob Schreader, *Vice President*
Kevin Kobus, *Executive Director*

June 12, 2015

TO: Trustees, Student Trustees & Directors of Education

FROM: Kathy Burtnik, President

SUBJECT: **2015 Fall Regional Meetings**

Regional meetings are scheduled as follows:

| | |
|--|--|
| <p><u>WEST – Wednesday, Sep. 23, 10am-3:00pm</u> London CDSB (519) 663-2088 5200 Wellington Road South, London, N6E 3X8</p> | <p><u>CENTRAL – Wednesday, Oct. 07, 10am-3:00pm</u> Hosted by: Hamilton-Wentworth CDSB Location: Nicholas Mancini Centre (905)525-2930 (x 2800) 44 Hunt Street, Hamilton, L8R 3R1</p> |
| <p><u>NORTH EAST – Sat., Sep. 26, 10am-3:00pm</u> Sudbury CDSB (705) 673-5620 165A D'Youville Street Sudbury, P3C 5E7 <i>A Wine & Cheese Reception for delegates and spouses will be held on the evening of Sep. 25 at the Radisson Hotel Sudbury. Details to follow.</i></p> | <p><u>EAST – Wednesday, Oct. 21, 10am-3:00pm</u> Algonquin & Lakeshore CDSB (613) 354-2255 151 Dairy Avenue, Napanee, K7R 4B2</p> |
| <p><u>NORTH WEST – Friday, Oct. 02, 3-9:00 p.m.</u> Hosted by: Thunder Bay Diocesan Catholic School Trustees' Association Location: Da Vinci Centre, 340 Waterloo Street South, Thunder Bay P7E 6H9</p> | |

If you are unable to attend the meeting in your area you may register for a meeting in any of the other areas if more convenient.

The format of the meetings is designed to engage our membership in dialogue with OCSTA Directors and staff. There will be both faith development and business components.

A draft agenda for the meetings is attached.

Board Presentations – Challenges Faced by Boards in Establishing Budgets

Boards are asked to prepare a brief (5 minute) overview of their challenges to be delivered by the Chair (or designate) at the meeting. Please bring printed copies to share with the delegates.

Some questions to consider:

- *Was it necessary to change delivery of programs?*
- *Were creative measures required and what were they?*
- *What type of consultation process was followed?*
- *Was it necessary to draw on your reserves?*

REGISTRATION

Meetings are open to trustees, student trustees and senior board personnel (both academic and finance). The registration fee is \$124.30 and \$84.75 for student trustees (includes HST).

[Click here to register](#)

Deadline for refunds due to cancellation is 2 weeks prior to each meeting.

Please note that registration and accommodation information for the North West meeting in Thunder Bay will be included in the registration package for the Thunder Bay Diocesan Catholic School Trustees Conference.

ACCOMMODATION

If your delegates require overnight accommodation, please make your bookings directly with the hotel as soon as possible.

West – September 23

1. [Four Points by Sheraton](#) (closest) – (519)681-0600 or (866)716-8133
2. [Courtyard Marriott](#) – (519)680-0077
3. [Best Western Lamplighter Inn](#) – (519-681-7151) or (888)232-6747

North East – September 26

[Radisson Hotel Sudbury](#)

(800) 333-3333 (Toll-free) or (705) 675-1123

A block of rooms has been set aside for the night of September 25th.

When calling to make a reservation please quote the Sudbury Catholic District School Board

Rates: \$119 (Standard), \$139 (Executive Queen), \$149 (Executive King)

Central – October 07

1. [Sheraton Hamilton](#) (closest) – (905)529-5515 or (844)586-9418
2. [The Admiral Inn](#) – (905)529-2311 or (866)236-4662
3. [The Visitors Inn](#) – (905)529-6979 or (800)387-4620

East – October 21

1. [Hampton Inn, Napanee](#) (closest) – (613)354-5554
2. [Fairfield Inn & Suites, Belleville](#) – (613)962-9211

We would like to thank the trustees and staff of the Catholic District School Boards that will host our 2015 Regional Meetings:

*Algonquin & Lakeshore ♦ Hamilton-Wentworth ♦ London ♦ Sudbury ♦ Thunder Bay
& Thunder Bay Diocesan Catholic School Trustees' Association*

Attachment: Draft Agenda, Regions Chart



Ontario Catholic School
Trustees' Association

2015 FALL REGIONAL MEETINGS

DRAFT AGENDA

- 9:45-10:00 A.M. REGISTRATION (*Coffee & Muffins*)
- 10:00 WELCOME – *OCSTA President, Kathy Burtnik & Chair of Host Board*
GATHERING PRAYER
- 10:10 FAITH DEVELOPMENT – *Brian O'Sullivan, Director of Catholic Education*
- **Opening Doors of Mercy**
Pope Francis has declared 2016 a “Holy Year of Mercy” as a way for the Catholic Church to “make more evident its mission to be a witness of mercy.” The theme for Catholic Education Week 2016, *Opening Doors of Mercy*, combines the theme of “mercy” and the act of “opening doors” to reconciliation and forgiveness.
- 11:00 . PRESIDENT’S REPORT AND Q & A – *Kathy Burtnik*
- An overview of the current issues in education being addressed by OCSTA.
- 11:45 LUNCH, INFORMAL DISCUSSION & NETWORKING**
- 12:30 P.M. BOARD PRESENTATIONS – *Facilitator: Nick Milanetti, Executive Director*
- **Challenges Faced by Boards in Establishing Budgets**
Boards are asked to prepare a brief (5 minute) overview of their challenges to be delivered by the Chair (or designate) at the meeting. Please bring printed copies to share with the delegates.
Some questions to consider:
 - *Was it necessary to change delivery of programs?*
 - *Were creative measures required and what were they?*
 - *What type of consultation process was followed?*
 - *Was it necessary to draw on your reserves?*
- 1:30 BREAK**
- 1:45 FACILITATED DISCUSSION – *Nick Milanetti*
- How is provincial curriculum adapted for use in Catholic schools?
- 2:45 CLOSING REMARKS & ADJOURNMENT – *Kathy Burtnik*

2015 OCSTA FALL REGIONAL MEETINGS

| Date | Area | Boards / OCSTA Region # | OCSTA Director / Region # | Host / Location |
|------------------------------------|---------------|--|---|---|
| Wed, Sep 23 10:00am - 3:00pm | West | Brant Haldimand Norfolk (4) Bruce-Grey (4) Huron-Perth (4) Waterloo (4) Wellington (4) London (5) St. Clair (5) Windsor/Essex (5) | Beverley Eckensweiler (4) Marino Gazzola, Past President (4) Linda Ward (5) | London CDSB (519) 663-2088 5200 Wellington Road South London, N6E 3X8 |
| Sat, Sep 26 10:00am - 3:00pm | North East | Huron-Superior (1) Nipissing-Parry Sound (1) Northeastern (1) Sudbury (1) | Colleen Landers (1) Anne-Marie Fitzgerald (3) | Sudbury CDSB (705) 673-5620 165A D'Youville Street Sudbury, P3C 5E7 <i>A Wine & Cheese Reception for delegates and spouses will be held on the evening of Sep. 25 at the Radisson Hotel Sudbury Details to follow.</i> |
| Fri, Oct. 02 3-9pm | North West | Kenora (2) Northwest (2) Superior North (2) Thunder Bay (2) | Paul Landry (2) Anne-Marie Fitzgerald (3) | Thunder Bay Diocesan Catholic Catholic School Trustees' Association <u>Location</u> Da Vinci Centre (807) 623-2415 340 Waterloo Street South Thunder Bay P7E 6H9 |
| Wed, Oct 07 10:00am - 3:00pm | Central | Toronto (6) Dufferin-Peel (7) York (8) Durham (9) Simcoe Muskoka (9) Halton (11) Hamilton-Wentworth (11) Niagara (11) | Patrizia Bottoni (6) Frank D'Amico (6) Anna da Silva (7) Thomas Thomas (7) Carol Cotton (8) Michelle Griepsma (9) Patrick Daly (11) Arlene Iantomasi (11) Kathy Burtnik, President (11) | Hamilton-Wentworth CDSB <u>Location</u> Nicholas Mancini Centre (905)525-2930 (x 2800) 44 Hunt Street Hamilton, L8R 3R1 |
| Wed, Oct 21 10:00am - 3:00pm | East | Peterborough-Victoria- Northumberland & Clar. (9) Algonquin & Lakeshore (10) Eastern Ontario (10) Renfrew (10) Ottawa (12) | Michelle Griepsma (9) Todd Lalonde (10) Bob Schreader, Vice President (10) Mark Mullan (12) | Algonquin & Lakeshore CDSB (613) 354-2255 151 Dairy Avenue Napanea, K7R 4B2 |

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
FEDERAL ELECTION ADMINISTRATIVE PROCEDURES –
OCTOBER 19TH, 2015**



The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

MEMO #: Director's Memorandum – DM 150 (2015-2016)

MEMO TO: Principals and Vice-Principals, Managers, NCPIC Chair, SEAC Chair

FROM: John Crocco, Director of Education

DATE: Wednesday, August 26th, 2015

RE: **Federal Election Administrative Procedures – October 19th, 2015**



In compliance with relevant legislation, Board Policies and Administrative Guidelines, all administrators are to implement the expectations and procedures within this Director's Memorandum DM 150 "Federal Election Administrative Procedures" effective immediately for the October 19th, 2015 Federal Election.

Focus of the Niagara Catholic District School Board

The Niagara Catholic District School Board Mission Statement, Vision, Values and Strategic Directions provide the focus for the Board and all of its schools and staff.

Expectations of Niagara Catholic Employees, Special Education Advisory Committee, Niagara Catholic Parent Involvement Committee and Catholic School Councils

When elections are called, it is expected that all Niagara Catholic staff will act in an ethical and politically neutral manner toward all candidates and potential parties seeking office in Federal, Provincial and Municipal elections, including the position of Trustee. It is a fundamental tenet of publically funded education that schools remain free from politicization.

As part of our democracy, the election process, political parties and election issues are an important part of curriculum delivery, particularly at the junior through secondary school level. Staff are encouraged to discuss, in an unbiased manner, political parties and party platforms. Staff who are engaged in teaching election issues and/or political parties must maintain the highest ethical standards and impartiality. All candidate debates approved by the Principal are encouraged, providing full compliance with the section in this memorandum on Niagara Catholic Election Procedures.

It is imperative that all staff of Niagara Catholic, members of Special Education Advisory Committee (SEAC), Niagara Catholic Parent Involvement Committee (NCPIC) and Catholic School Councils act in an ethical and impartial manner. Neither staff nor Catholic School Councils are authorized to use students to deliver political messages, either during an election campaign or at any other time of year. Equally, politically motivated individuals or groups are not authorized to involve SEAC, NCPIC, Catholic School Councils, school staff, or a school name, directly or indirectly, in the specifics of an election campaign.

Application of the *Education Act*

Employees' democratic rights, as private citizens, to participate in an election process are fundamental to our society. As private citizens, Niagara Catholic employees are free to exercise all democratic privileges of every Canadian as protected under the Canadian Charter of Rights and Freedoms.

Section 24 of Regulation 298 under the *Education Act* governs advertisements and announcements in schools. Subsection 24(1) of the Regulation provides that “*No advertisement or announcement shall be placed in a school or on school property or distributed or announced to pupils on school property without the consent of the board that operates the school except announcements of school activities.*”

In this regard, no candidates or political parties are permitted to place or distribute advertisements or announcements in a school or on school property without the consent of the Board.

Employees of Niagara Catholic are not permitted to promote, support, recruit, distribute information or materials or assist, directly or indirectly, candidates or political parties for public office in their capacity as an employee of the Board or in the course of their duties as an employee. Employees are prohibited from engaging in any political activity during normal working hours, unless a leave of absence has been approved in writing by Frank Iannantuono, Superintendent of Human Resource Services.

Trustees, Parent Involvement Committee, SEAC and Catholic School Council members have specific roles as defined in the *Education Act*, Regulation 464/97 (Special Education Advisory Committees), Regulation 612/00 (School Councils and Parent Involvement Committees), and Ministry memoranda. Neither a Trustee, NCPIC, SEAC nor a Catholic School Council member can use the Board, a school name, material or associate their preference for a political party, candidate or party policy with the Board or school operated by the Board in the course of their duties.

Niagara Catholic Election Procedures

1. Campaign Literature

- a) The distribution of pamphlets, flyers, literature and other material in Board facilities and on Board property is prohibited, unless approved by the Board. Any material received through Canada Post must be forwarded to the addressee unopened as required by Federal law in accordance with the *Canada Post Corporation Act*.
- b) The display of posters, signs or other forms of campaign advertising in Board facilities and on Board property, including staff mailboxes, staff bulletin boards and staff rooms is prohibited. The only exception is material approved by the Principal, which is directly connected to the delivery of election curriculum specifically within the confines of a classroom. In the case of curriculum delivery, the principles of fairness must be ensured for all individuals / parties.
- c) School publications, such as newsletters, bulletins, newspapers and websites, must not be used to support, favour or publicize the campaign of any candidate, political party or party/candidate platform.

2. All Candidate Meetings or All Candidate Debates and Political Party Meetings

- a) With the approval of the Principal, the Family of Schools Superintendent of Education and the Controller Facilities Services, through a Community Use Permit, “All Candidate Meetings” or “All Candidate Debates” may be organized with all candidates invited to participate in a given electoral area. The organizers of such meetings and/or debates on Niagara Catholic property must retain on file with the Principal and Facilities Services a copy of the letter of invitation sent to all candidates in a specific area and a copy of the response indicating whether the candidate will or will not attend the meeting.
- b) Participants of “All Candidates Meetings” and / or “All Candidate Debates” must agree to comply with the provisions of these guidelines, including the fact that they are not permitted to place or distribute advertisements or announcements in the school or on school property without the consent of the Board.
- c) Political party meetings on any Board property are prohibited.

3. Board Resources

The use of Board resources including, but not limited to, the Board corporate logo, Board e-mail system (incoming or outgoing emails), Board websites, offices, photocopying equipment, projection or other equipment and materials, lists of parents, staff, students, SEAC, NCPIC and Catholic School Council members to assist candidates or political parties, is strictly prohibited.

4. SEAC, NCPIC and Catholic School Council Mandate

Regulation 464/97, Regulation 612/00 under the *Education Act* and Board Policy 800.1, provide the mandate of SEAC, NCPIC, and Catholic School Councils. The SEAC, NCPIC and Catholic School Council Chairs and the Principal or Family of School Superintendent of Education must exercise due diligence to ensure that the agenda does not include election matters outside of their respective *Education Act* and Board duties and responsibilities.

Implementation of this Director’s Memorandum

- a) It is the responsibility of the appropriate Supervisory Officer or Controller of Facilities Services to review this memorandum with Principals, Managers, the Chair of SEAC and NCPIC at the call of each election.
- b) It is the responsibility of all Principals and Managers to review this memorandum with all staff and with Catholic School Councils at the call of each election.
- c) It is the responsibility of the Director of Education to review this memorandum with Candidates and the Presidents of OECTA Niagara Elementary, OECTA Niagara Secondary and CUPE 1317 at the call of each election.
- d) Clarification on the expectations of this Director’s Memorandum or situations which present themselves outside of the expectations of this memorandum are to be discussed with, and approved by, the Director of Education.

cc - Trustees

Senior Administrative Council

OECTA Niagara Elementary Unit President

OECTA Niagara Secondary Unit President

CUPE Local 1317 President

Candidates for the October 19th, 2015 Federal Election – Niagara Region

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA – APRIL 28-30, 2016 AGM & CONFERENCE**



Ontario Catholic School
Trustees' Association

SAVE THE DATE!



OCSTA's 2016 AGM & CONFERENCE

APRIL 28 –30

BLUE MOUNTAIN RESORT

110 Jozo Weider Boulevard / Blue Mountains, ON L9Y 3Z2

Theme: **Embracing Our Vision**

for Catholic Education

Click [here](#) to see Simcoe Muskoka CDSB's invitational video!

Click [here](#) to book your room now!



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
SEPTEMBER 15, 2015**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CCSTA – JUNE 9-11, 2016 AGM & CONFERENCE**



The Canadian Catholic School
Trustees' Association
L'Association canadienne des
commissaires d'écoles catholiques



CCSTA 2016 AGM Accommodations

The CCSTA 2016 AGM will be held in Yellowknife, NWT on June 9-11, 2016.

The AGM hotels are open for registration. Please book only the rooms you require. In order to ensure that all delegates are able to book rooms, when registration opens in the fall, hotel bookings will be compared with AGM registration bookings, and any hotel rooms booked that do not have a corresponding AGM registration will be cancelled. Please direct any questions to ccsta@ycs.nt.ca.

Explorer Hotel

1-800-661-0892 Reservation Code: YKCA16

Days Inn

1-867-873-9700 Reservation Code: Canadian Catholic School Trustees Association

- or -

Register via email sales@daysinnyellowknife.com with Canadian Catholic School Trustees Association on the subject line and the hotel will respond back with confirmation numbers. Please specify dates of arrival and departure plus other requirements such as room with one or two beds.

Sincerely / Sincèrement,

Julian Hanlon
Executive Director / directeur général
CCSTA/ACCEC